

**COVE POINTE OWNERS ASSOCIATION., INC.**  
**Minutes of the Special Board of Directors' Meeting**  
**Wednesday, October 20, 2021 at 5:30 p.m.**

The Cove Pointe Owners Association Special Meeting of the Board of Directors was held on Wednesday, October 20, 2021 at 5:30 p.m. at 338 Bunkers Cove Road, Panama City, Fl 32401.

**Call to Order and Quorum Check:** Henry Breland called the meeting to order. Board members in attendance were Chris Reiss, Buddy Dye, Roger Spencer, and Tom Neubauer. Owners in attendance were Jan Dye and Nancy Breland. Debra Laminack with Burg Management attended the meeting and recorded the minutes.

**Proof of Notice:** The Board confirmed notice was posted on property in accordance with Florida Statutes and Association By-Laws.

**Approval of Agenda:** The agenda was approved by consensus.

**Election of Officers:** The following slate of officers was approved by consensus: Henry Breland, President; Buddy Dye, Vice President; Tom Neubauer, Secretary; Jan Dye, Treasurer.

**Adoption of 2022 Budget:** The 2022 budget was adopted by consensus. The assessment for 2022 remains at \$600 with the voluntary contribution at \$75.00 per lot.

**ARB Update:** Nancy Breland stated that lot 11 has been cleared. Nancy will be meeting with the owner regarding the clearing of the lot. Lot 47 is beginning construction.

**Legal Counsel:** The Board approved engaging the services of Burg Law by consensus.

**Adjournment:** With no further business to discuss, the meeting was adjourned at 6:75 p.m.

Respectfully Submitted,

Debra Laminack, CMCA, AMS, PCAM