

Application for Approval of House Plans Cove Pointe Architectural Review Board

Applicant Name: _____

Lot number: _____ Street Address: _____

Mailing Address: _____

Telephone: Home: _____ Work: _____ Cell: _____

Email Address: _____

Name of Architect: _____

(See checklist attached)

The undersigned applicant has read:

- ✓ The Declaration of Covenants Article 10 (Use Restrictions and Requirements);
- ✓ Article 11 (Architectural Control);
- ✓ Exhibit B (Cove Pointe Design Guidelines)
- ✓ Exhibit B-2 (Cove Pointe Tree Mitigation Plan);

A copy of all documents can be found at www.covepointe.com

Applicant

Applicant

Please coordinate delivery of the above items with ARB Chairman Nancy Breland in advance to determine when the ARB plans will be reviewed;

Nancy Breland

Phone: (850) 640-0776

Email: jsherrel@aol.com;

Checklist for Plans Submitted for Approval

It is recommended that a set of preliminary plans be submitted to the ARB for review before completing final plans. This will prevent unnecessary cost to the owner should the ARB require any changes or additions to the plans. Ultimately, one set of final plans will be sufficient for a Letter of Approval. General requirements:

- ____ Site plan drawn to scale and showing the location of all existing trees, property setbacks and the location of all proposed improvements including fences, pools driveway and walkways;
- ____ Foundation plan showing the finished floor elevations;
- Floor plan showing the exact square footage (including a separate calculation for heated and cooled square footage) computed for each floor. The maximum height cannot exceed 35 feet above ground elevation;
- ____ Design must include a minimum two car enclosed garage (either attached or detached) providing parking for at least two cars within the garage;
- ____ Sample of all material and color to be used on finished exterior of the house/garage including color and type of windows, exterior doors, garage doors, roofing, sidewalk /driveway finishes and exterior light fixtures;
- ____ Elevations showing total heights, finished grade, fences, pool or spa placements with circulation equipment placement;
- ____ Landscape plans showing all existing and proposed vegetation, fully sodded yard and automated irrigation system, proposed driveway and sidewalks, HVAC equipment showing either a fenced/walled enclosure or continuously maintained plant screen for the concealment of all HVAC equipment located outside the house;
- ____ Chain link fences are not permitted. Approved fences will not exceed six feet in height. Design, type and placement of all fences will require ARB approval. Approval of fencing on a waterfront lot are will be given consideration based on how the proposed fence may impact views of the water from other Lots;

Use restrictions and architectural control requirements can be found in the Declaration of Covenants Article 10.1 through 11.12 and Exhibit B of the Cove Pointe Design Guidelines. Owners are encouraged to become familiar with Article 11.1 of the Covenants regarding Architectural Control. This checklist is provided as additional guidance and is not intended to be substitute to the Covenants and Guidelines.

Please include: (a) completed Application for Approval of House Plans, (b) **\$450 check** payable to Cove Point ARB, (c) one complete set of final plans and (d) acknowledgement of review of the Covenants, Restrictions and Easements, Design Guidelines and Tree Mitigation Plans by owner and owner's contractor.